

EMPLOYMENT**APPLICATION**Please **PRINT** all information clearly.

Date: _____

Personal Information

Name _____ Social Security # _____

Address _____

Telephone # _____ Are you at least 16 years old? _____

Email _____

Education *Circle current level of education*

High School: Soph./Junior/Sr _____ Name of High School _____

Name of College _____ Location _____

Future Education Plans: _____

Employment Desired *(Check one)*

_____ Full time _____ Part time _____ Summer/Holiday Only

Desired # of weekly hours: _____ 10-20 _____ 20-30 _____ 30 or more

Hourly Wage Expected: _____ Date you can start working: _____

Hours available to work:

Normal Work Hours 10:00am-8:30pm M-F, 10:00am-6:30pm Sat., & 10:00pm-5:30pm Sun

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

Will you be able to work:

Thanksgiving Weekend(Fri.-Sun)? _____ Week/Weekend Prior to Christmas? _____ Spring Break? _____ Summers? _____

Do you have any restrictions on your ability to perform the duties (register skills, lifting boxes working, on your feet for extended hours) of the applied-for position? _____

Talents and skills you would bring to our store:**Are you involved in any extra- curricular activities, please list:**

Continued on Backside

Previous Employment Record

What interested you in Learning Express? _____

Are you presently employed? _____ May we contact your present employer? _____

Start with your most recent employment and go back three jobs. Include any relevant military experience.

1. Employed from _____ to _____ Company _____

Location _____ Telephone # _____

Position and Duties _____

Supervisor's Name _____ Lowest Salary _____ Highest Salary _____

Reasons for leaving _____

2. Employed from _____ to _____ Company _____

Location _____ Telephone # _____

Position and Duties _____

Supervisor's Name _____ Lowest Salary _____ Highest Salary _____

Reasons for leaving _____

3. Employed from _____ to _____ Company _____

Location _____ Telephone # _____

Position and Duties _____

Supervisor's Name _____ Lowest Salary _____ Highest Salary _____

Reasons for leaving _____

Other Information

Have you ever been convicted of a felony? _____ No _____ Yes

If Yes: Date _____ Place _____ Charge _____ Disposition _____

Pre-employment Statement:

I hereby affirm that the information provided on this application (and any resume submitted) is true and complete. I understand that any false or misleading statements or omissions may disqualify me from further consideration for employment and may result in my termination if discovered at a later date.

I understand that neither this application nor any other Learning Express document constitutes a contract of employment for a specific term and that my employment is "at will" and may be terminated at any time by me or Learning Express.

I hereby authorize Learning Express to investigate all information pertinent to my application to determine my qualifications for employment. I hereby authorize all persons and organizations having information relevant to my application to provide that information to Learning Express and will hold harmless Learning Express, its employees and agents and all those providing information to it from any liability arising out of or as a result of the provision or use of that information.

I understand that upon employment, the first 90 days is considered a probationary period. Following this period, Learning Express or I may decide to terminate our relationship without specifically stated cause.

I hereby acknowledge that I have read, understand and consent to the above statements.

Applicant's Signature _____ **Date** _____