

EMPLOYMENT



APPLICATION

Please **PRINT** all information clearly. Please answer all questions.

Date: _____

Personal Information

Name _____

Address _____

Telephone # _____ Are you at least 18 years old? _____

Email _____

Education *Circle highest level of education and supply information for each category*

High School 9 10 11 12 Year Graduated ___/___/___

Name of High School _____

College 1 2 3 4 Year Graduated ___/___/___

Name of College _____

Employment Desired *(Check one)*

_____ Full time _____ Part time _____ Summer/Holiday Only

Desired # of weekly hours: _____ 15-30 _____ 30 or more

Hourly Wage Expected: _____ Date you can start working: _____

(Work hours 9:00am-7:00pm M-F, 9:00am-7:00pm Sat., & 11:30pm-6:00pm Sun.)

Hours available to work:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

Will you be able to work:

Thanksgiving Weekend(Fri.-Sun)? _____ Week/Weekend Prior to Christmas? _____ Spring Break? _____ Summers? _____

Do you have any restrictions on your ability to perform the duties of the applied-for position? _____

Special Talents, experience, interests *(Check all that apply)*

- _____ Knowledge of Child Development
- _____ Merchandising, display and window design
- _____ Teaching/leading groups of children
- _____ Thrive in High-energy setting with little chance to sit down
- _____ Artistic
- _____ Organized and great with details
- _____ Experience in Retail Sales
- _____ Event Planning and Execution
- _____ Computer Database Skills
- _____ Creative Idea Person
- _____ Managing people
- _____ Love people!

Other talents and skills you bring to our store:

Previous Employment Record

Have you ever been employed by Learning Express? _____ If so, when/where? _____

What interested you in Learning Express? _____

Are you presently employed? _____ May we contact your present employer? _____

Start with your most recent employment and go back three jobs. Include any relevant military experience.

1. Employed from _____ to _____
 Company _____

Location _____ Telephone # _____

Position and Duties _____

Supervisor's Name _____ Lowest Salary _____ Highest Salary _____

Reasons for leaving _____

2. Employed from _____ to _____
 Company _____

Location _____ Telephone # _____

Position and Duties _____

Supervisor's Name _____ Lowest Salary _____ Highest Salary _____

Reasons for leaving _____

3. Employed from _____ to _____
 Company _____

Location _____ Telephone # _____

Position and Duties _____

Supervisor's Name _____ Lowest Salary _____ Highest Salary _____

Reasons for leaving _____

Other Information

Are you a smoker? Yes _____ No _____

Have you ever been convicted of a felony? No _____ Yes _____
 If Yes: Date _____ Place _____ Charge _____ Disposition _____

Pre-employment Statement:

I hereby affirm that the information provided on this application (and any resume submitted) is true and complete. I understand that any false or misleading statements or omissions may disqualify me from further consideration for employment and may result in my termination if discovered at a later date.

I understand that neither this application nor any other Learning Express document constitutes a contract of employment for a specific term and that my employment is "at will" and may be terminated at any time by me or Learning Express.

I hereby authorize Learning Express to investigate all information pertinent to my application to determine my qualifications for employment including social media web sites such as but not limited to Facebook. I hereby authorize all persons and organizations having information relevant to my application to provide that information to Learning Express and will hold harmless Learning Express, its employees and agents and all those providing information to it from any liability arising out of or as a result of the provision or use of that information.

I understand that upon employment, the first 90 days is considered a probationary period. Following this period, Learning Express or I may decide to terminate our relationship without specifically stated cause.

I hereby acknowledge that I have read, understand and consent to the above statements.

Applicant's
Signature _____ **Date** _____

