HDC Toys, Inc. D.B.A.

Learning Express Toys
...Always the perfect toy

Please **PRINT** all information clearly. Answer all questions unless you have provided a resume with the same information. Date:_____

Personal Information

Name:_____ Social Security #:_____

Address:_____

Telephone #:_____ Are you at least 18 years old?: _____

Email:_____

Education *Circle highest level of education and supply information for each category*

High School: 9 10 11 12 Name of High School:_____ Location:_____

College: 1 2 3 4 Major & Degree:_____

Name of College:_____ Location:_____

Name of Graduate School:_____ Location:_____

Employment Desired *(Check one)*

_____ Full-time _____ Part-time _____ Summer/Holiday Only

Desired # of weekly hours: _____ 3-15 _____ 15-30 _____ 30 or more

Hourly Wage Expected: _____ Date you can start working:_____

(Work hours 8:30/9:30am-8:30pm M-F, 9:30am-6:30pm Sat., & 12:00pm-5:30pm Sun.)

Hours available to work:

	Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
From							
To							

Will you be able to work:
Thanksgiving Weekend(Fri.-Sun)?_____ Week/Weekend Prior to Christmas?_____ Spring Break?_____ Summers?_____

Do you have any restrictions on your ability to perform the duties of the applied-for position?: _____

Special Talents, experience, interests (*Check all that apply):*

_____Knowledge of Child Development
_____Merchandising, display and window design
_____Teaching/leading groups of children
_____Thrive in High-energy setting with little chance to sit down
_____Artistic
_____Organized and great with details
_____Experience in Retail Sales
_____Event Planning and Execution
_____Computer Database Skills
_____Creative Idea Person
_____Managing people
_____Love people!

Other talents and skills you bring to our store:

_____

_____

Previous Employment Record

Have you ever been employed by Learning Express Toys?: _____ If so, when/where?: _____

What interested you in Learning Express Toys?: _____

Are you presently employed?: _____ May we contact your present employer?: _____

Start with your most recent employment and go back three jobs. Include any relevant military experience.

1. Employed from _____ to _____ Company: _____

Location: _____ Telephone #: _____

Position and Duties: _____

Supervisor's Name: _____ Lowest Salary:_____ Highest Salary:_____

Reasons for leaving: _____

2. Employed from _____ to _____ Company: _____

Location: _____ Telephone #: _____

Position and Duties: _____

Supervisor's Name: _____ Lowest Salary:_____ Highest Salary:_____

Reasons for leaving: _____

3. Employed from _____ to _____ Company: _____

Location: _____ Telephone #: _____

Position and Duties: _____

Supervisor's Name: _____ Lowest Salary:_____ Highest Salary:_____

Reasons for leaving: _____

Pre-employment Statement:

I hereby affirm that the information provided on this application (and any resume submitted) is true and complete. I understand that any false or misleading statements or omissions may disqualify me from further consideration for employment and may result in my termination if discovered at a later date.

I understand that neither this application nor any other HDC Toys, Inc. D.B. A. Learning Express Toys document constitutes a contract of employment for a specific term and that my employment is "at will" and may be terminated at any time by me or HDC Toys, Inc. D.B. A. Learning Express Toys.

I hereby authorize HDC Toys, Inc. D.B. A. Learning Express Toys to investigate all information pertinent to my application to determine my qualifications for employment. I hereby authorize all persons and organizations having information relevant to my application to provide that information to HDC Toys, Inc. D.B. A. Learning Express Toys and will hold harmless HDC Toys, Inc. D.B. A. Learning Express Toys, its employees and agents and all those providing information to it from any liability arising out of or as a result of the provision or use of that information.

I understand that upon employment, the first 90 days is considered a probationary period. Following this period, HDC Toys, Inc. D.B. A. Learning Express Toys or I may decide to terminate our relationship without specifically stated cause.

I hereby acknowledge that I have read, understand and consent to the above statements.

Applicant's Signature: _____ **Date:** _____

HDC Toys, Inc. D.B.A. Learning Express Toys
Employment Questionnaire

Answer the following questions to the best of your ability:

1. We are a customer-centered store. What does that mean to you?

2. What is the best example of great customer service you've ever seen?

3. What is an example of the worst customer service you've ever seen?

What would you have done differently?

4. You are working at the register and a customer expresses anger over something that has happened to her in our store. What do you do?