



Please **PRINT** all information clearly. Answer all questions unless you have provided a resume with the same information. Date: \_\_\_\_\_

**Personal Information**

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Are you at least 18 years old?: \_\_\_\_\_

Email: \_\_\_\_\_

**Education** *Circle highest level of education and supply information for each category*

High School: 9 10 11 12      Name of High School: \_\_\_\_\_ Location: \_\_\_\_\_

College: 1 2 3 4 Major & Degree: \_\_\_\_\_

Name of College: \_\_\_\_\_ Location: \_\_\_\_\_

Name of Graduate School: \_\_\_\_\_ Location: \_\_\_\_\_

**Employment Desired** *(Check one)*

\_\_\_\_\_ Full-time      \_\_\_\_\_ Part-time      \_\_\_\_\_ Summer/Holiday Only

Desired # of weekly hours: \_\_\_\_\_ 3-15      \_\_\_\_\_ 15-30      \_\_\_\_\_ 30 or more

Hourly Wage Expected: \_\_\_\_\_ Date you can start working: \_\_\_\_\_

(Work hours 8:30/9:30am-8:30pm M-F, 9:30am-6:30pm Sat., & 12:00pm-5:30pm Sun.)

Hours available to work:

	<b>Sunday</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>
<b>From</b>							
<b>To</b>							

Will you be able to work:

Thanksgiving Weekend(Fri.-Sun)? \_\_\_\_\_ Week/Weekend Prior to Christmas? \_\_\_\_\_ Spring Break? \_\_\_\_\_ Summers? \_\_\_\_\_

Do you have any restrictions on your ability to perform the duties of the applied-for position?: \_\_\_\_\_

Special Talents, experience, interests *(Check all that apply):*

- |  |                                    |
|--|------------------------------------|
| _____ Knowledge of Child Development                               | _____ Experience in Retail Sales   |
| _____ Merchandising, display and window design                     | _____ Event Planning and Execution |
| _____ Teaching/leading groups of children                          | _____ Computer Database Skills     |
| _____ Thrive in High-energy setting with little chance to sit down | _____ Creative Idea Person         |
| _____ Artistic   | _____ Managing people              |
| _____ Organized and great with details                             | _____ Love people!                 |

Other talents and skills you bring to our store:

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**Previous Employment Record**

Have you ever been employed by Learning Express Toys?: \_\_\_\_\_ If so, when/where?: \_\_\_\_\_

What interested you in Learning Express Toys?: \_\_\_\_\_

Are you presently employed?: \_\_\_\_\_ May we contact your present employer?: \_\_\_\_\_

Start with your most recent employment and go back three jobs. Include any relevant military experience.

1. Employed from \_\_\_\_\_ to \_\_\_\_\_ Company: \_\_\_\_\_

Location: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Position and Duties: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Lowest Salary: \_\_\_\_\_ Highest Salary: \_\_\_\_\_

Reasons for leaving: \_\_\_\_\_

2. Employed from \_\_\_\_\_ to \_\_\_\_\_ Company: \_\_\_\_\_

Location: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Position and Duties: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Lowest Salary: \_\_\_\_\_ Highest Salary: \_\_\_\_\_

Reasons for leaving: \_\_\_\_\_

3. Employed from \_\_\_\_\_ to \_\_\_\_\_ Company: \_\_\_\_\_

Location: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Position and Duties: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Lowest Salary: \_\_\_\_\_ Highest Salary: \_\_\_\_\_

Reasons for leaving: \_\_\_\_\_

**Pre-employment Statement:**

I hereby affirm that the information provided on this application (and any resume submitted) is true and complete. I understand that any false or misleading statements or omissions may disqualify me from further consideration for employment and may result in my termination if discovered at a later date.

I understand that neither this application nor any other Pretty Cool Toys, LLC D.B. A. Learning Express Toys document constitutes a contract of employment for a specific term and that my employment is "at will" and may be terminated at any time by me or Pretty Cool Toys, LLC D.B. A. Learning Express Toys.

I hereby authorize Pretty Cool Toys, LLC D.B. A. Learning Express Toys to investigate all information pertinent to my application to determine my qualifications for employment. I hereby authorize all persons and organizations having information relevant to my application to provide that information to Pretty Cool Toys, LLC D.B. A. Learning Express Toys and will hold harmless Pretty Cool Toys, LLC D.B. A. Learning Express Toys, its employees and agents and all those providing information to it from any liability arising out of or as a result of the provision or use of that information.

I understand that upon employment, the first 90 days is considered a probationary period. Following this period, Pretty Cool Toys, LLC D.B. A. Learning Express Toys or I may decide to terminate our relationship without specifically stated cause.

I hereby acknowledge that I have read, understand and consent to the above statements.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **Pretty Cool Toys, LLC D.B.A. Learning Express Toys Employment Questionnaire**

*Answer the following questions to the best of your ability:*

1. We are a customer-centered store. What does that mean to you?

2. What is the best example of great customer service you've ever seen?

3. What is an example of the worst customer service you've ever seen?

What would you have done differently?

4. You are working at the register and a customer expresses anger over something that has happened to her in our store. What do you do?